



UNITED STATES CIVIL SERVICE COMMISSION

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YOUR REFERENCE

EXECUTIVE REGISTRY

78-6456

MEMORANDUM FOR HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

Subject: National Federal Women's Program Conference
November 7-9, 1978 - Gettysburg, Pennsylvania

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78-266/12

I have scheduled a conference for all national, bureau and regional level Federal Women's Program Managers (FWPM's), to be held at the Sheraton Inn in Gettysburg, Pennsylvania, November 7-9, 1978. Enclosed is a tentative agenda for your information. The conference will emphasize working sessions, and will enable us to develop plans and projects for the national Federal Women's Program (FWP). A highlight of the conference will be Chairman Campbell of the U.S. Civil Service Commission, who will brief the FWPM's on civil service reform and the future of the civil service.

Because the work which is done at this conference will affect the direction of the FWP in your agency, I am sure you will agree that attendance by your Managers is essential. I would appreciate your support for this important national conference.

Diane C. Herrmann

Director

Office of the Federal Women's Program

Enclosure

CC: DP

TENTATIVE AGENDA

NATIONAL FWP CONFERENCE
November 7-9, 1978
Sheraton Inn
Gettysburg, Pennsylvania

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TUESDAY, NOVEMBER 7

1:00 pm	Introduction and Announcements	Diane C. Herrmann Director, FWP, CSC
1:30 pm	Briefing on Civil Service Reform	Alan K. Campbell Chairman, CSC

WEDNESDAY, NOVEMBER 8

9:00 am	Workshop A - Budget as Management Tool	
	Workshop B - Dealing with Stress	Elsa A. Porter (Tentative) Asst. Secretary for Administration Dept. of Commerce
11:30 am	Lunch	
12:30 pm	Program Evaluation: (1) Tools to use in evaluations (2) Draft evaluation guidelines for the FWP	Bentley Roberts Management Analyst Off. of Management Analysis & Audits, CSC
2:00 pm	Draft - Management Development Program	Carol A. Harvey Personnel Management Specialist, FWP, CSC

THURSDAY, NOVEMBER 9

Work Sessions	Jeanne Randall FWPM, Dept. of Defense
	Cynthia Shaughnessy FWPM, Dept. of Justice

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